

Foreign Service Limited Position Opportunity - Program Officer - FL-0343-03 (Monitoring and Evaluation Specialist), Office of Country Support, PD#31653

- **Agency:** U.S. Agency for International Development
- **Organization:** Bureau for Resilience and Food Security (RFS), Office of Country Support (OCS)
- **Location of Position:** Washington, DC
- **Open Period:** March 3, 2022 - March 24th, 2022
- **Appointment Type:** This is an excepted service, time-limited appointment that is not-to-exceed five (5) years
- **Salary: (USD)** \$97,493 - 143,172 (annually)
- **Number of Vacancies:** 1

Description of Organization: This position is located in the USAID's Bureau for Resilience and Food Security (RFS). RFS's mission is to partner to advance inclusive agriculture-led growth, resilience, nutrition, and access to water and sanitation to accelerate and protect progress on the Journey to Self-Reliance. RFS oversees four high-level, integrated efforts in support of this mission: (1) Feed the Future, guided by the *Global Food Security Strategy (GFSS)*, (2) the *USAID Multi-Sector Nutrition Strategy*, (3) the *U.S. Global Water Strategy*, and (4) efforts to increase resilience in areas of recurrent humanitarian crisis. To deliver on this work, RFS partners with other Federal Departments and Agencies, USAID Bureaus and Missions, universities, civil society, and other public- and private-sector actors.

Description of Position:

TECHNICAL RESOURCE FOR MONITORING, EVALUATION, AND LEARNING 35%

Serves as an agency-wide resource on the monitoring, evaluation, and learning methods and techniques for assessing effectiveness and efficiency of resilience and food security programs. Advises on and contributes to the development and implementation of evaluations, indicators, surveys, measurement approaches, and learning practices, including assisting with procurement of awards to perform these tasks. Serves on RFS Country Support Teams, providing support to Missions to develop and implement approaches to monitor, evaluate, analyze, and adapt resilience and food security programs. Promotes linkages between agricultural-led growth, resilience, nutrition and water security, sanitation and hygiene and integrates cross-cutting issues such as local ownership, gender, youth, digital solutions, and natural resource management into monitoring and evaluation approaches. Analyzes quantitative and qualitative data, assessing program performance, discerning lessons learned, and making recommendations for improved outcomes. Synthesizes evidence and best practices into written and oral learning products, including training materials, to build capabilities of Agency staff and partners. Contributes to answering key questions in analytic and learning agendas, through designing, managing, and disseminating findings from analyses, research, and/or evaluations. Develops concise written material relevant to expertise area for inclusion in briefing materials, responses to Congressional inquiries, reports, and other products. Works as a matrix team member of the Analysis and Learning Division (ALD) of the Policy and Analysis Office, ensuring

advice given by Monitoring and Evaluation Specialists in the Country Support Office is consistent with ALD guidance and giving recommendations for adaptation based on practical application.

PROGRAM EVALUATION 35%

Reviews, advises on, manages and conducts complex analyses and evaluations in support of resilience and food security programs, systems, and processes, including areas where definitions, methods, and/or data are incomplete, controversial, or uncertain. Develops portfolio performance analytical tools based on internal and external data. Integrates results of various evaluations and analyses into comprehensive technical briefings, reports, and technical papers. Leads the design, procurement, management, and dissemination of external performance or impact evaluations and other analyses to answer key questions relevant to the programs overseen by RFS. Designs activities in line with Agency and Bureau policies and procurement procedures, working with colleagues in other offices and/or Bureaus to maximize value and linkages with other investments. Oversees work of partners, including reviewing and approving work plans, budgets, reports, and other deliverables submitted by partners. Communicates Bureau and Agency objectives to implementing partners, ensuring relevance of activities. Works with colleagues across Bureau to appropriately synthesize and communicate outcomes and outputs to maximize uptake and learning by relevant audiences, including field staff, Bureau leadership, Congress, development partners, or external stakeholders.

PROGRAM ADVICE AND GUIDANCE 30%

Develops monitoring, evaluation, and learning guidance for internal and external communication. Guides and reviews USG mission investment strategy and impact evaluation agenda for performance validation and learning, sharing of impact evaluation results. Provides interim impact evaluation reports and findings as data points to be used in strategic portfolio and strategic performance reviews.

Performs other duties as assigned.

Qualifications:

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level FSL-04 of this position. Examples of specialized experience include: Provides technical, analytical, administrative and/or managerial support for all stages of program design and implementation and integrates program activities to meet planned results and anticipated impact or revisions; Assists OUs with assessments and evaluations of food security activities and with the development of effective new strategies, including development of strategic objectives and supporting documentation; Coordinates the work efforts of technical personnel in conducting analyses, evaluations, or investigations of highly unstructured and interconnected problems involving administrative or programmatic issues and problems in partner countries and USAID OUs.
- Must be eligible to obtain and maintain a Secret-level security clearance.

Interested candidates should submit a:

- Resume/CV;

- A short written statement of interest; and
- Official or unofficial transcripts, if education is noted as a requirement above.

Please submit your application package to RFSjobs@usaid.gov. Please use the subject line “FSL APPLICATION PACKAGE: **Program Officer - FL-0343-03 (Monitoring and Evaluation Specialist), FL-0343-03, PD#31653, OCS.**” **Application submissions are required by 11:59 pm (EST), March 24, 2022.** Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement](#)

[Reasonable Accommodation Policy](#)

Any questions concerning this notice may be directed to:

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